

CHIPPING NORTON BOWLS CLUB – CASC 01991

Management Committee meeting held on 8 February 2024 at 7pm in the Clubhouse

Present: Roberta Jarvie, Cathy Sparks, Martin Sparks, Ann Lattimore, Julian Horsey, Val Harris, Percy Hickman, Martin Acock,

Apologies: John Hurren Dave Lattimore,

1. This being the first meeting following the club's AGM RJ was unanimously re-elected as chair.
2. **Minutes** of the meeting on 5 December 2023 were approved and signed.
3. RJ explained that VH had agreed to remain a club trustee at the recent AGM so would be attending this and future management meetings.

4. **Matters arising**

The coffee machine is now working so plans to replace it have not been pursued.

The new games table is being used. Thanks to all who contributed to putting it in place.

5. **Treasurer's Report**

- Figures were circulated ahead of the meeting. It was too early to see the full impact of the new heating system. At the moment the spend on fuel is comparable to last year.
- The new token system is working well with more than £1000 taken by token. At the moment they are still being sold at 6 for £5. It was agreed to leave this incentive in place for the time being. JHo said that we are still banking £400 cash pw.
- Bursary – JHo had checked the position on CASC website and the club can support reasonable travel and subsistence as long as the total payments to players don't exceed £10,000 in 12 months. A vote was taken and it was unanimously agreed to work on a scheme during the summer months to take to the next AGM.

6. **Club Improvements**

- **Working Party** - Members who have agreed to be on the **working party** are: Jane Acock, Mick Boobyer, Ana Undason, Piers and Fiona Myers. So far just under £2000 is ring fenced for club enhancements. Jane has identified a bar table design and is sourcing suppliers. It is also thought a chiller cabinet with snacks might be useful for evening matches.

- **Heating** - Bill Jarvie joined the meeting to give an update on the new **heating**. He suggested that the back wall is insulated to match the other outside walls and prevent heat loss. MA questioned whether the heating is currently being run in the most efficient manner as it is timed on and off. His experience of air source systems is that they are more economical when left on continuously as it is the getting to temperature that uses the most fuel. BJ agreed to seek advice from the installer. The first service had recently taken place.
- **Building extension** – previously drawn up plans for extending the building were circulated. It was agreed that these needed to be updated before any further progress could be made. This to be brought forward to the next meeting. BJ left the meeting.
- **Notice Boards** – A count up had revealed 14 different notice boards in the club house meaning members frequently missed important notices. Many of them are in inconvenient places and those in the main corridor are on a fire exit route. JHo suggested setting up a single information point with hinged boards which members can leaf through. The committee authorised JHo to purchase a suitable system.
- **Web site** – It was agreed that the CNBC website is no longer fit for purpose. We are unable to update it ourselves and it is of little use. A new user friendly, app friendly site is required that would be owned and managed by the club. It should have a members section as well as public facing pages. Members would then able to book rinks, put their names down for matches and see results without having to travel to the club house to do so. The new website would also encompass appropriate links. JHo had researched prices for building a suitable framework of between £2000 and £3000 with ongoing fees in the region of £250 pa compared to the current website's £100 pa. A vote was taken and the committee unanimously agreed to go ahead with a new website along the lines discussed. JHo and DL to work together on the project.

7. Club Attire/Kit

PH had sourced a new shirt from Invictus, a subsidiary of Shotbowl at a price of £26 each. The shirt incorporated the club badge and colours but in a more modern design and is available in both men's and ladies' sizes. The fabric is a modern, wicking material. It was agreed to adopt the shirt for the new outdoor season and at the same time change the bottom half of the club kit to navy blue bowls trousers, crops or shorts. Those wearing the new kit would no longer have to wear whites. The change would not be enforced on members who wished to continue to wear the old kit although for inter club league, inter club games and county games all should be dressed alike. (Following the meeting the new shirt was displayed in the club house and orders taken.)

8. Outdoor Report

In DL's absence it was reported that an issue with the men's league had been resolved satisfactorily

9. Indoor Report

No report

10. Safeguarding

- No safeguarding issues to report.

11. Health and Safety/ Risk Assessment

- Dave Freeman suggested before the meeting that if possible that a step down should be installed at the opposite side of the outdoor bowls green to the existing step. This to be looked at.

12. Fund Raising and Social

- Everyone seemed to have enjoyed the quiz night on 3 February which had raised £416 for the improvement fund.
- The next event is the murder mystery dinner on 13 April

13. Any Other Business

- CS mentioned that the refund for cancelled competitions had not taken place. JHo would deal with it.
- RJ said that we now have new pens for rink gifts

14. Date of Next Meeting Tuesday 2 April at 7pm

Signed.....

Dated.....